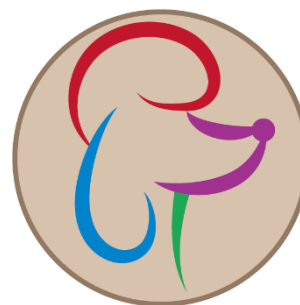


# POODLE NETWORK UK

**Registered Charity Number 1163333**

50 Tonbridge Avenue, Chirton, North Shields, NE29 7QR

**Tel: 0300 999 7685 Email: [poodlenetworkuk@inbox.com](mailto:poodlenetworkuk@inbox.com)**



Poodle Network UK are looking for caring, committed pet homes for our foster dogs and people who are willing to work with the dogs and any issues they have to ensure they are ready for a forever home, where their new owners can carry on the work you started.

## **FOSTER CONTRACT**

This is a contract between Poodle Network UK, hereafter referred to as PNUK and the fosterer(s) named at the end of the document. All members of the fosterers household must abide by the terms in this contract. It is applicable to all foster dog(s) from PNUK which are in the named fosterers care, hereafter referred to as dog which also includes Puppies.

### **Ownership, Fosterer Details & General Terms**

The foster dog is the Legal property of Poodle Network UK.

The foster carer agrees that the act of fostering does not confer any legal rights of ownership relating to the dog in their care.

The foster home agrees to immediately surrender custody of the dog to a PNUK representative upon demand if required by a Trustee of PNUK.

If a foster dog needs to be moved from a foster home it shall be moved only under the control of PNUK.

No foster dog should be passed onto any other party or organisation without PNUK's knowledge and written agreement from a PNUK Trustee.

The foster home will promptly notify the rescue of all and any changes in address, telephone number(s) and/or email address.

In the event the dog is lost or stolen, the fosterer must inform PNUK and the proper authorities **IMMEDIATELY**.

The fosterer shall not rehome or attempt to rehome any dog themselves; all dogs must be rehomed through PNUK only in accordance with PNUK procedures.

The microchip details of the dog are not proof of ownership they show the person with current legal responsibility for the dog. A foster carer is deemed to have responsibility for the dog and it's actions whilst in the fosterers care, even though it is owned by PNUK.

In the event a fosterer can no longer care for a foster dog, the fosterer will notify PNUK immediately, and will give a reasonable period of time for another fosterer to be found and for transport to be arranged to move the dog.

The foster dog must never be left unaccompanied by the fosterer with children of any age.

### **Foster Dog Care, Health, Wellbeing**

The fosterer will provide the foster dog with all the care and attention necessary to ensure its health and wellbeing. This includes providing sufficient food, water, exercise, and access to veterinary care and the dog being appropriately groomed and kept matt and discomfort free via correct grooming on a regular basis. All foster dogs should be socialised as much as possible and only positive training methods are to be used.

It is the responsibility of the foster home to ensure every dog attends the vet for any treatment needed, including to be vaccinated in the case of puppies only or dogs who have never received any vaccinations in their lifetime, wormed, flea treated if fleas are present, microchipped if not already done so, neutering & dentals if needed whilst in foster. These treatments must be arranged in conjunction & agreement with PNUK. Food and veterinary care/medication are funded by Poodle Network UK where needed. PNUK will set up an account with vets if needed however although we instruct Vets that PNUK are the client and owner of the dog and only PNUK can authorise treatment, this must be reinforced by the fosterer at veterinary visits that authorisation must be sought from PNUK. Veterinary bills need to be made out to Poodle Network UK.

Puppies should not be taken out before 7 days after having their second vaccination unless they are carried. PNUK do not vaccinate older dogs after puppy / first vaccinations, and we do not use tablet flea treatments or flea collars, we use spot on flea treatments only when needed. If necessary this should be discussed with PNUK for further guidance.

In the case of dogs that are waiting to be neutered the fosterer must ensure the dog in their care is not bred from or used at stud.

In a medical emergency, it is imperative to seek life saving veterinary treatment for the dog and contact PNUK a.s.a.p. For any non-emergency vet treatment, PNUK must be contacted beforehand to agree to the proposed treatment. Unauthorised non-emergency treatment may result in the costs not being paid by PNUK.

The foster home must notify the rescue immediately of the dog's death and/or serious illness.

Fosterers are given the medical & behavioural information we are provided by owners. However occasionally we are given no information / not given access to veterinary histories or owners are not truthful about the condition or behaviour of the dogs which come into our care. Whilst PNUK try to obtain as much information as possible, PNUK are not responsible for the condition of the dog you receive, and the subsequent medical / behavioural treatment a Vet or behaviourist may deem necessary. Fosterers must be aware that in very occasional circumstances, the vet may deem it necessary that the kindest decision due to the condition/behaviour of the dog is to put the dog to sleep. PNUK Trustees will authorise this if a Vet recommends it.

All fosterers are supported at all times by experienced PNUK Trustees, volunteers and our qualified behaviourists when needed. Fosterers are expected to help the dog become a well rounded member of society, both inside and outside the house. PNUK are here to help you do this and give advice and support. Fosterers are required to give regular updates on the dog to PNUK and a comprehensive report on the dogs routines, behaviours, likes, dislikes etc when the fosterer and PNUK determine the dog is ready to move to its new home.

The fosterer agrees that the dog will be housed indoors, unless otherwise agreed with PNUK, and have comfortable sleeping quarters. The dog will not be caged for more than two consecutive hours

[in any five consecutive hour period] and will never be allowed out of the home (including any adjoining secured area) unaccompanied.

PNUK insurance stipulates foster dogs **MUST** be kept on leads at all times when in public places and are suitably restrained by a harness (not by the collar) or preferably a crate when in a vehicle. The dog must be suitably secured with a lead before car restraints are removed. The fosterer accepts that liability for the dog is at their risk unless the dog is kept on a lead outside the boundaries of their property.

The dog must wear a collar and an identity disk at all times, showing the name, address and telephone number of the fosterer.

If the fosterer offers to foster for another rescue whilst already having a foster dog from Poodle Network UK in their care, the fosterer must discuss the matter with a member of the Poodle Network UK team beforehand, and provide details of the dog and which rescue it is from.

All pre-agreed expenses claims for the dog must be on the PNUK expenses form and accompanied by receipts.

All incoming items with the dog, and items provided by PNUK must stay with the dog and be forwarded to the new home or subsequent foster home, unless agreed with a PNUK Trustee in writing. This includes collars, leads, coats, grooming equipment, toys, cages and any other items which may be provided. Food which comes with a dog may be used for the dog in foster and whilst a change is made to PNUK approved/agreed food. In the event of the death of a foster dog its belongings should be returned to PNUK. We do recognise that some items provided with dogs are not in a fit condition to be used; a photo of the items should be sent to a Trustee and this must be agreed with a Trustee before they are destroyed so the dogs belongings records may be updated.

### **GDPR, Confidentiality, Volunteers Group & Legal**

All information about the dog, it's previous and future homes/owners are confidential and must not be disclosed without the permission of a Trustee. This includes all documents which may come with the dog, like the Transfer of Ownership form, the Dog Assessment Form, letters from the previous owner, vaccination cards, microchip records and pedigrees etc which all must be sent to Poodle Network UK, Fron Haul, Denbigh Road, Mold, Flintshire, CH7 1BL, Wales promptly. We recommend photographs of the documents are emailed to PNUK before posting in case of loss in the post.

Fosterers should join 'The Network PNUK Volunteers Only' facebook group and have notifications turned on as this is where foster help is usually asked for. Social media posts from the PNUK volunteers group must not be shared, nor should posts be made on social media by the fosterer which may identify the dog or its previous/future owners without the permission of PNUK Trustees. If you do not have facebook please mention this to the rehoming team.

Fosterers must abide by all Local and National Regulations regarding dogs including The Animal Welfare Act 2006, The Code of Practice for the Welfare of Dogs, The Dangerous Dogs Act 1991, any updates and new legislation which may be issued. Many local councils now have Public Space orders excluding dogs from areas and other byelaws. It is the fosterers responsibility to ensure these are complied with.

A dog may cause injuries and damage to third parties or their property. In particular, liability may arise in negligence under Section 8 of the Animals Act 1971 and in the case of dogs Section 3 of the Act imposes a general liability to the keeper of a dog for causing death or injury to livestock. The possibility of an action for nuisance should also be recognised. Thus Poodle Network UK strongly

advises all fosters to arrange appropriate insurance cover against risks referred to above, and any others.

### **Other**

Fosterers who wish to adopt the foster dog are subject to the same rehoming procedures as other applicants, we do not guarantee that a fosterer can adopt the dog they have in foster. Dogs are rehomed to the most suitable home for the dog and in the event of multiple homes being deemed suitable to the home which is highest on the waiting list.

If, in the opinion of Poodle Network UK, conditions of this contract are not adhered to Poodle Network UK may, at its sole discretion, remove or reclaim the Poodle from the care of the fosterer without obstruction by the fosterer.

PNUK Insurance only covers the adults who have signed this form below and only the person(s) signed below are deemed by Poodle Network UK to be fosterers on completion of a satisfactory homecheck.

### **CODE OF CONDUCT FOR VOLUNTEERS**

It is the responsibility of volunteers to:

- Act within the law, as it applies to Poodle Network UK at all times.
- Abide by the policies and procedures of the Poodle Network UK at all times.
- Act in the best interest of Poodle Network UK as a whole – considering what is best for the charity and avoid bringing Poodle Network UK into disrepute.
- Respect and uphold the founding principles of the Poodle Network UK: a National UK network for the benefit of the public to relieve the suffering of Poodles which are in need of care and attention and, in particular, to provide and maintain rescue and foster homes or other facilities for the reception and care of unwanted Poodles and the treatment of Poodles.
- Manage conflicts of interest effectively – registering, declaring and resolving conflicts of interest with Trustees.
- Not gaining materially or financially from your role as a volunteer unless specifically authorised to do so by a Trustee.
- Respect confidentiality and Data Protection – all information regarding dogs and people which you come into contact with in your role as a volunteer is sensitive & confidential and must not be passed to third parties. All paperwork to incoming dogs, previous owners, new carers etc must be passed to the Secretary or a Trustee to be vetted and not passed to third parties including Pedigrees, Vaccination Cards and Vet records. The only information to be given to previous owners or new carers are duplicate copies of our forms people are asked to sign. No information to identify dogs, previous owners, fosterers or new carers may be put on social media or websites without Trustee approval.
- Attend internet meetings and training sessions if asked to do so or give apologies if you are unable to attend. Prepare fully for meetings and all work for Poodle Network UK – reading papers, querying anything you don't understand and thinking through issues in good time before meetings. Actively engage in discussion, debate and voting in meetings – contributing positively, listening carefully, challenging sensitively and avoiding conflict. Act jointly and accept a majority decision – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so by a Trustee.

- Work considerately and respectfully with everyone – respecting diversity, different roles and boundaries, and avoiding giving offence. Volunteers are expected to honour the content and spirit of this code.
- Ensure Facebook notifications on the Volunteer Group and other Poodle Network UK Groups are turned onto 'see all notifications' as this is where important volunteer requests and information are published and to read and abide by the information posts from Trustees.
- Bring any issues regarding any policies, people and our dogs, social media posts, disagreements, breaches of the Code of Conduct or other occurrences which may harm the Charity immediately to a Trustees notice.
- Send scanned copies or clear photographs of all documents to the relevant person within 24hours and post the originals to the Secretary.
- Keep all property of Poodle Network UK safe, including (but not exhaustive) money, auction items, donations, dog equipment, food and medication and any other equipment and return anything no longer needed or everything belonging to Poodle Network UK to the Chair, Secretary, or Vice Chair when asked or on ceasing to be a volunteer. Immediately notify the Secretary of all items which come into your possession from third parties.
- Keep records for Poodle Network UK up to date and in the format requested. Ensure forms are fully completed.

If you wish to cease being a volunteer of Poodle Network UK at any time, you will inform a Trustee so your details can be removed from the volunteer database.

1. Name(s) of household members over 18:
2. Address (this will be subject to a homecheck where ID will need to be shown):
3. Contact Numbers
4. Mobile:
5. Landline:
6. Email address:
7. Age of Applicants & household members over 18 :
8. Age of Children (Under 18) in the household (we will only place dogs which have come from homes with similar aged children into homes with children)
9. Age of Children which visit regularly: (include the age of children where the dog could not be segregated for the period of their visit)

10. Occupation(s) & Hours worked:
11. Type of Property:
12. Owner Occupier or Rented?  If rented, do you have permission to keep an animal? Please provide written consent or tenancy agreement.
13. Proximity to roads of property:
14. Size of property and garden(s). Please specify height of fences and gates and confirm the garden is secure. Please note some toy poodles can clear 6ft/2m fences and we also have standard poodles who can get through cat flap sized holes  Front:  Rear:
15. Please give details of any other dogs & all other animals, including breed, age, sex already in your household or any that visit regularly. Foster dogs may not be used to cats, birds, rabbits etc, we cannot guarantee that owners have given us correct information on this. Please also state if your dogs are neutered/spayed.
16. What is your experience of owning/caring for a dog?
17. Which areas of the house will the foster dog have access to and where will it sleep?
18. How many hours a day will the dog be left for, and where will it be left?
19. How would you deal with any issues of settling in, including mess/soiling, chewing, barking or separation anxiety? Some owners tell us about issues and some 'omit' them, we cannot guarantee that foster dogs are fully housetrained or that some issues only present themselves in the foster homes. Foster dogs have lost everything they have ever known,

some settle immediately, some take a lot more work, love and attention; they need patience and understanding. Our behaviourists and PNUK volunteers are here to help. If you identify issues the sooner we are told, the easier it is for you to be given help to improve & correct them.

20. Have you ever used a crate, or attended Training Classes with previous/current dogs?

21. As you are no doubt aware, Poodles require regular grooming (daily) and clipping (every 6-8 weeks). What experience do you have in respect of a Poodle's needs? Foster dogs may be unused to being brushed and groomed and this is something you may have to get them used to. We have experienced groomers who can help you if this is the case. We have a lot of volunteer groomers round the country who will clip our foster dogs for us.

22. Please specify what dog(s) you would consider for foster  
Size – toy/miniature/standard

Sex - Male/Female. Please note foster dogs often need neutering so if you have unneutered male, we cannot place and unspayed bitch with you and vice versa

If there are issues you cannot cope with, please list these.

Could you cope with medical issues where a dog needs regular medication e.g. Addison's need daily tablets and monthly injections at the vets, Diabetes requires daily injections (vets are usually willing to teach you). We fully accept that many cannot do injections but if you could or would be willing to learn this helps us if we have foster dogs who need it.

23. Some dogs are handed into us without collars/leads/harnesses or beds. We have supplies of these if needed. Dogs must also be retrained in cars at all times by a harness or in a crate. Do you have all of these available if needed?

24. Please give any other information you feel we need to know here.

By signing this form; I am agreeing to the Foster Contract and the Volunteer Code of Conduct for Poodle Network UK, Registered Charity Number 1163333

Signed:		
Print Name:		
Date:		
Signed:		
Print Name:		
Date:		
Signed:		
Print Name:		
Date:		

Please post the form to:

Poodle Network UK, FAO Mrs H. Preece

Fron Haul

Denbigh Road

Mold, Flintshire

CH7 1BL

Wales

Tel: 0300 999 7685

Or scan and email the form to: [poodlenetworkuk@inbox.com](mailto:poodlenetworkuk@inbox.com)